

Weston Village BIA
4 John St., Unit 3
Weston, ON M9N 1J3



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Minutes of Wednesday June 14th 2023 – Executive Meeting
Location: Zoom & BIA Office - 4 John St Unit 3 Time: 6:30 PM

In Attendance – in person:

George Kalamaris (Vice Chair), Peter Kalamaris (Secretary/Treasurer), Suri Weinberg-Linsky, Olumide Olatoye, Omar Warsame, and Audrey Swartz (Coordinator)

In Attendance – virtually:

Masum Hossain (Chair)

Regrets

Sylvio Rodriguez, Councillor Nunziata Ward 5, York South-Weston

Call to Order: The meeting was called to order with quorum at 6:33 PM. It was noted that the meeting was being recorded.

Peter joined the meeting at 6:39 PM.

Motion: To approve the agenda.

Moved By: Peter Kalamaris **Seconded by:** Suri Weinberg-Linsky

Carried 06-14-01

Conflict of Interest – None Declared

Peter updated that he spoke with the City, auditor and the accountant and there are no issues with having multiple employees. Peter had also review the contract for Philip.

Motion: To approve the May 2023 Executive Meeting Minutes.

Moved by: Peter Kalamaris **Seconded by:** Omar Warsame

Carried 06-14-02

BIA Chair's Report 6:46 PM

Masum presented his report, the following additional comments were made;

1. The rent increased by \$50/month for 2023 as agreed by the landlord. Masum will discuss further with the landlord to address his concern around having a 5-year renewable option for

2024. Clarified that it's a clause for an option to renew at the same rate, not more than 1-year lease.

George joined the meeting at 6:50 PM.

2. Reminded the Councillor that the mayoral candidate Ana Baliou cannot address the crowd.
3. Heard there was a shooting on June 10th at Weston/Lawrence – it was in the plaza at Wendys plaza outside our BIA.
4. Washroom situation remains outstanding.
5. Will discuss which projects we'd like developer funding. Castlepoint will have \$18M in community benefits.
6. Masum, George and Peter met the accountant previous week. Treasurer to provide more information.

Motion: To accept the Chair's Report.

Moved By: Peter Kalamaris **Seconded By:** George Kalamaris

Carried 06-14-03

Treasurer Report 7:02 PM

Peter Kalamaris presented the report, the following comments were made;

1. Briefed the board on the meeting with the accountant, he had advised for the workload the annual fee is closer to \$4000, some accountants might charge \$1000/month. Previously, as the Treasurer being an accountant, Paren would take care of a lot of the filings for the BIA.
2. Preparing an actuals vs budget report to see how we are comparing. Will make the budgeting process easier.
3. Time would be saved on both the coordinator and boards time, so we can focus on helping the business community and not administration.
4. Plan to sign a scope of work agreement with ZMA. Won't be checking the receipts/invoices, already been done at the cheque signing process.
5. 2023 actuals will be \$4,300, 2024 budgeted will be \$2,800 for accounting.

Motion: To approve the \$2,800 annual bookkeeping fee for Zac Mathews & Associates for 2023.

Moved By: Peter Kalamaris

Seconded By: Suri Weinburg-Linsky

Carried 06-14-04

6. Noted that the charts were reformatted so easier to read. Board agreed it was better
7. Going to start adding contract work to AP/AR page of the financial report.
8. Follow up with Rafiq on the audited financial statements for 2022. Haven't received 2nd portion of levy yet.

Motion: To accept the Treasurer Report

Moved By: George Kalamaris **Seconded By:** Olumide Olatoye

Carried 06-14-05

Suri provided, in lieu of the Councillor report, an update on some community items;

1. June 20th is the police chief meeting at 6:30, at LEF
2. June 27th is the 2nd development of Castlepoint in the south end, residents and businesses need to be attending. Noted that the timing and location might make it difficult for the community to attend.

Coordinators Report 7:31 PM

Audrey presented the report, and the following comments were made;

1. Gift card program Campagna Farm, Bakshil Halal Foods also added
2. Pavers on John St went in at 7 John St, but not at 17 John St
3. Need to confirm with landlord that installation of the bracket won't need some special epoxy beyond the surface mount. Linked to punching bag mount, show to David as an option
4. Port-a-potties weren't required for the permit this year for the mother's day market, saved \$700.
5. Philip isn't receiving any payments at the market. Provided some petty cash each week for volunteer lunch and misc expenses. The petty cash will be replenished monthly.
6. Campagna Farm would like the mother's day market to combine with the Farmers Market, like before so he can sell more flowers. Board felt there won't be any vendors to justify. We wouldn't have use of Artscape, another location would be needed. Look at ways to draw people to the main street.
7. Signed agreement with Ghazaleh for the asset repainting
8. Got examples from OBIAA on welcome packages for new members
9. Discussed security cameras for the office. Look up other options than Amazon option, with a PVR. Will some quotes and revisit. Can ask landlord for cameras installed for external security.
10. Went over the Local Economic Development course offered by the BIA Office and experience so far. Currently in 3rd course out of 4.
11. Possible for Kaum to pull down the LED bicycles and tell Hydro that our assets are no longer there and account should be closed. Will recirculate the service request invoice from Toronto Hydro to streetscape committee.
12. Clarified that Audrey does all the prep work for Philip every week for the market, Philip only receives the binder of information, supervises and completes his reports.

