



Minutes of Friday September 22, 2023 – Special Meeting

Location: Zoom

Time: 3:00 PM

In Attendance:

Masum Hossain (Chair), Peter Kalamaris (Secretary/Treasurer), Olumide Olatoye, Suri Weinberg-Linsky, and Audrey Swartz (Coordinator)

Regrets:

George Kalamaris (Vice Chair), Omar Warsame, Sylvio Rodriguez, Councillor Nunziata Ward 5, York South-Weston

Call to Order: The meeting was called to order with quorum at 3:13 PM.

The purpose of the meeting was to discuss the hire for event assistant for Winterfest, previously the board approved to hire Jasmine Lightfoot.

Audrey had sent Jasmine a breakdown of the 175 hours of work, and after her review she withdrew her application to the job as she had thought it was for 10 hours per week maximum – this wouldn't add up to 175 hours. Masum suggested to reach out to Victoria again to see if there's any change for her to commit to the role.

Victoria confirmed she can take the position, however since she is still not in Toronto the first week or two she would need to work remotely. Therefore the options would be to hire Victoria or to award to TASPRED as additional deliverables.

There was thought that Victoria already has experience with the event, so is the better option of the two.

There was question if the role is still necessary; Audrey expressed the need for assistant is still present. Reminded that last year Victoria was working in the office as a general assistant so she did provide help with Winterfest. There were parts that Hypitch did last year in terms of sponsor deliverables that have been moved in house, which also brought the request for the assistant.

Moving forward can see how to reduce the additional cost, might be too late this year. See if we can minimize the amount of hours and find efficiencies. Audrey said the 175 hours was the maximum, but she would reduce the hours if the time was not needed. With a direct hire the hours will be more flexible, company will want the full amount in contract.

Make sure the board is being notified of the work that is completed week to week.

Motion: To hire Victoria Timmins as the event assistant and try to reduce the amount of hours if possible.

Moved By: Olumide Olatoye **Seconded by:** Suri Weinberg-Linsky

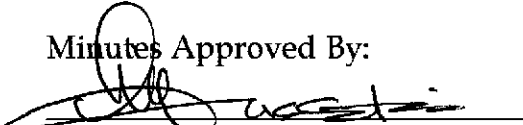
Carried 09-22-01

There was some discussion regarding the Devron meeting on October 4th and the timing. It was agreed that changing the time to 6:30pm is fine.

Audrey to send e-mail to all the board members to attend urgent meeting to discuss the community benefits survey results on Sept 26 at 6:30 through Zoom. If they can't come they can send an e-mail with their thoughts, follow up if they'll be attending.

Meeting Adjournment: Masum called the meeting to a close at 3:40 PM.

Minutes Approved By:


Chair, Masum Hossain

Oct 11 / 2023
Date


Secretary/Vice-Chair,

Oct 12 / 2023
Date