



**Minutes of Wednesday February 1st 2023**  
**Location (Hybrid):** BIA Office - 4 John St Unit 3 & Zoom      **Time:** 6:30 PM

**In Attendance - in person:**

Peter Kalamaris, Omar Warsame, and Audrey Swartz (Coordinator)

**In Attendance - virtually:**

Masum Hossain, George Kalamaris, Suri Weinberg-Linsky, Sylvio Rodriguez, Olumide Olatoye, Naveed Mukhtar

**Guests - virtually:**

Marianne Szczuryk (City of Toronto BIA Office), Dave Bennett (WVRA)

**Regrets**

Councillor Nunziata Ward 5, York South-Weston

**Call to Order:** The meeting was called to order with quorum at 6:42 PM. It was noted that the meeting was being recorded. Marianne led the elections of the executive positions, and made note who was present. She briefly explained the various positions and protocols around voting.

George joined the meeting at 6:43pm.

**Motion:** To nominate Masum Hossain as Chair to which he accepted.

**Moved By:** Suri Weinberg-Linsky      **None Opposed**      **Carried 02-01-01**

**Motion:** To nominate George Kalamaris as Vice-Chair to which he accepted.

**Moved By:** Masum Hossain      **None Opposed**      **Carried 02-01-02**

**Motion:** To nominate Peter Kalamaris as Treasurer to which he accepted.

**Moved By:** Suri Weinberg-Linsky      **Seconded by:** Omar Warsame      **Carried 02-01-03**

**Motion:** To nominate Peter Kalamaris as Secretary to which he accepted.

**Moved By:** Masum Hossain      **None Opposed**      **Carried 02-01-04**

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Marianne reminded the executives that the former treasurer be removed as a signing authority and the new treasurer be added. It's up to the board how many signing authorities are added, the City recommends three. Suggested to review policies and procedures, as well as the sub-committees.

Board orientation training will be available to the board, which will be mandatory.

Marianne passed the floor to Masum.

**Motion:** To approve the agenda.

**Moved By:** Peter Kalamaris **Seconded by:** Suri Weinberg-Linsky

**Carried 02-01-05**

Conflict of Interest - None Declared

**Motion:** To approve the January 2023 Minutes.

**Moved by:** Omar Warsame **Seconded by:** Suri Weinberg-Linsky

**Carried 02-01-06**

### **BIA Chair's Report**

Masum provided updates on the following items;

1. Landlord is requesting an increase in rent of \$250+hst per month. Masum asked the board for direction in terms of response. The issue of overdue repairs and maintenance was brought up. The BIA was only notified of an increase 2 weeks ago, which isn't enough notice. Masum suggested to offer \$50-\$100 increase and to also mention the renovations we did.
2. We added our name to a TABIA letter in support of the police budget increase, we are one of 21 BIAs added their name.
3. There is a police meeting on Feb 13<sup>th</sup> about bail reform. George and Omar said they will try to attend.
4. He reminded the board of Chapter 19 rules about required attendance and to advise in advance if they can't make it. Failure to attend three consecutive meetings the board can recommend at Council a board members removal. Also the BIA cannot purchase products or services from board member businesses.
5. At the next meeting we will discuss the subcommittee positions.
6. Discussion regarding the meeting date going forward.

**Motion:** To schedule the BIA board meetings for the 2<sup>nd</sup> Wednesday of every month as of March 2023.

**Moved By:** George Kalamaris **Seconded By:** Peter Kalamaris

**Carried 02-01-07**

Suri left the meeting at 7:10pm.

**Motion:** To accept the Chair's Report.

**Moved By:** Omar Warsame **Seconded By:** George Kalamaris

**Carried 02-01-08**

### Councillor's Report

The Councillor was absent so there was no report.

### Treasurer Report

Peter Kalamaris presented the Treasurer report, the following comments were made;

1. 0.39 cents balance for petty cash which was adjustment to be discussed with the accountant
2. Audrey, George and Peter have a meeting with the accountant tomorrow to discuss the GL codes and budgeting
3. HST rebate is going to be less than anticipated, looked like there was outstanding source deductions from 2020 which is being subtracted so we need to investigate it.

**Motion:** To accept the Treasurer's Report.

**Moved By:** Omar Warsame **Seconded By:** George Kalamaris

**Carried 02-01-09**

### Coordinators Report

Audrey presented the report, and the following comments were made;

1. Waiting on response to the Chess Parkette proposal from the Councillors office
2. Need to understand liabilities in case of theft or damage for asset leasing with Hypitch.

**Motion:** To request a full proposal/contract from Hypitch to monetize our assets.

**Moved By:** Peter Kalamaris **Seconded By:** Omar Warsame

**Carried 02-01-10**

3. The board requested estimates for the repairs to the Winterfest items at the next board meeting. Confirm the excessive revenues with the Treasurer.
4. The board requested estimate for travel and accommodation at the next board meeting.

**Motion:** To approve the purchase of the OBIAA early-bird conference tickets.

**Moved By:** Peter Kalamaris **Seconded By:** George Kalamaris

**Carried 02-01-11**

5. There wasn't anything additional added to the handbook since last meeting. Marianne requested to be sent a copy to review. It was confirmed that items can be amended if needed.

**Motion:** To approve the handbook pending any amendments from Marianne.

**Moved By:** Peter Kalamaris **Seconded By:** Omar Warsame

**Carried 02-01-12**

6. The board will need to take a position on the Canada Day event. There are Somali businesses in the area who want to be involved. It will be on a Saturday which could conflict or complement the Farmers Market. Currently there is no funding. The new Events Committee will need to discuss and make a proposal.

George left temporarily at 7:54pm.

Marianne left the meeting at 7:58pm.

7. There was discussion on how the sub-committees will be set up which will be clarified at the next meeting.
8. The details of the Shop2Win program was discussed but there was no action decided. Can discuss with a sub-committee.

### Farmers Market Report

The board reviewed the list of vendors who applied in January approved by the Farmers Market chair. There were no questions or concerns.

**Motion:** To accept the applications of the 10 vendors provided in the Farmers Market report.

**Moved By:** Olumide Olatoye **Seconded By:** Omar Warsame

**Carried 02-01-13**

There were additional vendors who applied after the report was distributed. They are Need the Heat (1 day), 11 Pines Cookie Company (2 days), and Cool Cats Frozen Yogurt (14 days)

**Motion:** To accept the applications of the 3 additional vendors discussed.

**Moved By:** George Kalamaris **Seconded By:** Omar Warsame

**Carried 02-01-14**

A proposed budget breakdown for "Advertising and Promotion" was presented, to which we have budgeted \$5000. Two options were presented, one which involved lawn signs and one flyers. There was a vote.

**Vote**

**Lawn Signs:** Peter, Olumide, Naveed, Sylvio (4) **Flyers:** Omar, George (2) **Carried 02-01-15**  
The majority voted to move forward with the Advertising and Promotion option with the lawn signs.

Discussed if the residents association can help distributing the lawn signs.

Received confirmation from Artscape that the washrooms will be open, so renting the port-o-potties would not be required. We will keep this budget as contingency for now and revisit later to allocate if need.

It was asked if we could put some advertising banners on the BIA poles - we clarified we are planning to do that this spring as a cost-share with the City but they'd be general BIA branded banners.

**Streetscape Report**

Discussed TTC shelters at 1901 & 1979 Weston rd at meeting with Paul from street furniture and Jessenia from the Councillors office. No option to move the shelter at 1979, the 1901 shelter will be moved south and the garbage can will be moved beside the concrete planter. The Councillors office is working on the addition of a delivery zone.

Working on RFPs for other projects with Pauline, waiting on response.

Received cost-share invoice for the supply & install of 49 baskets and 28 planters, the total due is slightly higher than in the change order so we will need to have it clarified.

**Motion:** To pay half of the agreed upon amount in the change order, and pay the balance once the difference is clarified.

**Moved By:** Peter Kalamaris **Seconded By:** Omar Warsame **Carried 02-01-16**

Peter described the situation with KGK and the location of our hanging baskets. Need to clarify with KGK where the baskets are and request them returned.

**Motion:** To have Peter call Yoga from KGK and request information about our baskets.

**Moved By:** Peter Kalamaris **Seconded By:** Omar Warsame **Carried 02-01-17**

The streetscape committee presented the quotes received for the 2023 flower planting and maintenance. The lowest bid came in from Floricorp, which also includes storage. It was recommended we store them either in the basement or nearby, rather than with a company. We budgeted 30K, and the lowest bid is 17K.

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**Motion:** To move forward with drafting a contract with Floricorp for 2023 planting and maintenance.  
**Moved By:** Peter Kalamaris **Seconded By:** Omar Warsame **Carried 02-01-18**

Capacity Development

There was a 2<sup>nd</sup> meeting last week. Not much has transpired, haven't receive an invoice yet. Been discussing their engagement with the public.  
We will be receiving the money for the grant.

Sylvio left the meeting at 9:03pm

Other Business

The board should think about having two meetings a month as the meetings are too long. Sub-committees needs to submit written reports in advance. Suggested one in person for Chair/Councilor/Treasurer/Coordinator report and on Zoom for sub-committee reports. We can decide on a time at the next meeting.

**Motion:** To split the board meeting into two dates.  
**Moved By:** Peter Kalamaris **Seconded By:** Omar Warsame

**Carried 02-01-19**

Peter will be away April 3<sup>rd</sup> - 24<sup>th</sup>

**Meeting Adjournment:** Masum Hossain called the meeting to a close at 9:19 PM.

Minutes Approved By:

Chair, Masum Hossain, GEORGE KALAMARIS Date

MARCH 8, 2023

Secretary/Vice-Chair, PETER KALAMARIS Date

MARCH 8, 2023